



## ISO 45001 certification audit

DEKRA has certified your organisation in conformity with ISO 45001. When preparing and conducting audits, we have to comply with various standards and regulations, including the SCCM certification scheme and the IAF MD 22:2023. These include demands which also have consequences for your organisation.

By way of illustration, we provide these consequences for you below.

### PREPARATORY ACTIVITIES

#### Application form

For calculating the number of audit days at your organisation, we classify your organisation by risk level. These levels are standardised on the basis of the various sectors. To be able to estimate the right level, we use an application form with your first application for certification in accordance with ISO 45001. You will receive this form when we need the information you provide by completing the form.

#### Employee representative body

It is important that your employee representative body is informed of the fact that a certification audit for ISO 45001 is going to take place in your organisation. The employee representative body should have the possibility of making its points of special interest known to us in writing. It can do so via [audit.nl@dekra.com](mailto:audit.nl@dekra.com) until ten days before the audit is conducted.

### DURING THE AUDIT

#### Officials to be interviewed

We are held to interview representatives of certain functions during the audit. These include:

- a representative of the management responsible for safety and health;
- a representative of the employee representative body or the Works Council;
- an employee responsible for monitoring the health of employees, e.g. a medical officer, a nurse, or somebody in the company charged with this task;
- managers and (temporary) employees.

Please ensure these representatives are available during the audit. The exact times for the interviews are stated in the audit agenda.



Legislation and regulations and complying with these are on the agenda for every audit. In the event of offices outside The Netherlands, a technical expert with knowledge about local legislation and regulations is deployed at least once per certification period.

### **Closing**

We ask you to invite at least the following persons for the closing meeting:

- A member of the management board who is (legally) responsible for safety and health;
- The person(s) responsible for monitoring the health of employees;
- An employee representative or member of the Works Council responsible for occupational health and safety (OH&S).

If these employees do not attend the meeting, we will record the reason for their absence in the audit report.

### **Shifts**

If your employees work in shifts, the auditor will ask about the health and safety risks during the various shifts. Depending on these findings, we also audit the day shift with a certain frequency. At least once per certification period, we are held to audit a shift outside the day shift.

### **Serious violations or hazardous situations**

If, during the audit, our auditors identify serious violations or hazardous situations with potentially life-threatening consequences, we will inform the management board and your employee representative body immediately, as set out in the SCCM certification scheme.

## **DURING THE CERTIFICATION PERIOD**

### **Reporting accidents**

The occurrence of a serious incident or breach of regulation at your company necessitating the involvement of the competent regulatory authority and any accident with a fatal outcome, hospitalization, or permanent injury need to be reported to us by your company immediately. Reporting the above is possible via [audit.nl@dekra.com](mailto:audit.nl@dekra.com). We will investigate if failure of the health and safety management system is at the bottom of the accident.

### **Non-compliance with legislation and regulations**

If a government supervisory body, such as the Inspectorate SZW in the Netherlands, has found a violation in your company, you, as a holder of an ISO 45001 certificate, will be held to report this to us via [audit.nl@dekra.com](mailto:audit.nl@dekra.com).



### **Alterations in the organisation**

Any changes in your organisation are to be reported to us in conformity with our general terms and conditions. The application form referred to above will be adjusted to these changes. Changes in your organisation may have consequences for the number of audit days.