

## **Occupational health and safety regulations for contractors**

Last updated: August, 10 2023

### **Performance of Services, Work, and Any Other Tasks for DEKRA Companies or within Their Facilities (Hereinafter Referred to as the “Customer”)**

As required by EU Directive 89/391/EEC, enacted in Germany as the *Arbeitsschutzgesetz* (ArbSchG – German Occupational Health and Safety Act), the contractor shall automatically coordinate with the Customer regarding precautions to be taken against any and all hazards that may occur while performing its tasks.

Unless otherwise agreed between the contractor and the Customer, the contractor is responsible for providing, using, and monitoring all necessary safety precautions.

The contractor shall obey the operating instructions issued by the Customer regarding the use of tools and equipment provided to the contractor by the Customer.

The contractor is required to prepare a risk assessment for all tasks in accordance with Directive 89/391/EEC (implemented in Germany as the German Occupational Health and Safety Act, or ArbSchG). When doing so, the contractor shall also evaluate whether the safety precautions stipulated are adequate for the specific case. If safety precautions fall within the Customer’s area of responsibility, they are to be coordinated with the Customer’s representative at least ten (10) days in advance.

All work must be carried out under the leadership and supervision of an individual assigned responsibility and authorized to represent the contractor on site as well as a designated representative (e.g. project manager, specialist engineer, foreman, etc.). The responsible individual and his or her representative shall possess the required dependability, specialized knowledge, and physical aptitude. At the very least, the responsible individuals are required to have adequate spoken and written language skills in the national language of the site where the work is being performed and, if applicable, the agreed project language. The responsible individual shall ensure that all personnel assigned by the contractor are briefed on safety issues in a language they understand.

Whenever work is to be performed in or near electrical systems, the responsible individual assigned by the contractor is required to possess documented qualification as a “person instructed in electrical engineering basics” or higher.

In general, the contractor may assign only personnel who have received regular training on appropriate safety-related behavior, undergone the required occupational medical examinations, and who possess the necessary personal protective equipment (PPE), if applicable.

If the use of subcontractors has been agreed to, the contractor shall be responsible for requiring them to sign a written obligation to adhere to these Occupational Health and Safety Regulations. The contractor shall conduct inspections to ensure that the subcontractor actually complies with these requirements. Any violations by the subcontractor of these Occupational Health and Safety Regulations will be considered violations by the contractor itself.

If employees of several external companies work at one workplace, they are obliged to cooperate in the implementation of the safety and health protection regulations and to register the work with the client.

In accordance with the Construction Site Ordinance (BaustellV) and DGUV Regulation 1, the client shall appoint a coordinator on its own responsibility to coordinate these activities. The contractor must implement any instructions from the coordination. These regulations do not release the contractor from his duty of coordination in the event of mutual danger to the respective trades.

### **Tools and (Electrical) Equipment**

The contractor is responsible for using only tools and (electrical) equipment that have been inspected in accordance with the relevant regulations to ensure they are in proper working order. These inspections are to be verifiably documented. Special regulations must be observed when working in confined spaces, tanks, shafts, etc., as well as in areas with increased risks of electrical shock (e.g. protective extra-low voltage, protective separation, etc.).

### **Industrial Vehicles, Cranes, Elevating Platforms, and Electric Lifting Equipment**

All vehicle operators are required to possess an operator's license and obey the locally applicable traffic rules. Working platforms may be used for their intended purposes only following prior approval and instruction by the Customer. The operation of vehicles on the Customer's premises must be automatically coordinated with the Customer.

### **Use of Hazardous Substances**

The use of hazardous materials is permitted only after performing a risk assessment in accordance with the *Gefahrstoffverordnung* (GefStoffV – German Ordinance on Hazardous Substances) and/or national hazardous substance regulations. The Customer's representative must be automatically notified of any potential threat to individuals present in the operational areas of the Customer, with necessary safety precautions being agreed upon.

### **Fire safety**

Working with open flames and hot work require written permission from the Customer. Permission is to be obtained through the Customer's representative. The contractor is required to supply any necessary firefighting equipment (e.g. fire extinguishers). Furthermore, the local fire safety regulations must be complied with. In the event of an evacuation alarm, personnel are to report to the assembly points on-site.

### **Alcohol and Other Intoxicating Substances**

Employees are prohibited from entering the operating facility or construction site, performing work, or operating vehicles while under the influence of alcohol or other intoxicating substances.

### **First Aid Kits and Accident Reporting**

The contractor is required to provide its personnel with an adequate number of first aid kits. Irrespective of that, the contractor is entitled to use the Customer's first aid supplies in emergency situations (e.g. accidents). Any use of the Customer's supplies must be immediately reported to the Customer's representative.

Any accident that causes the injured person to stop working must be reported immediately to the Customer's representative.